



Minutes of Parents meeting 23rd September 2024 6.30 p.m.

Chair's welcome:

Paul welcomed everyone to our first parent helpers meeting and outlined the purpose of the meeting.

Present:

David Buck and Jason Sussex - U14 Mondays night, Jo Pickard U9 Tuesday night, Jodie Ormrod U12 girls and U14 girls, Sandi Heard U11, Claire Harris U13, Chelle Crawford U11

Paul Maynard, Peter Evans, Alan McKenzie, Pat McKenzie, Janet Snookes, Linda Dark, Simon Dark, Gail Richards

Matters arising

Paul the chairman ran through the parent's role and our expectations

- ▶ To provide and encourage a communication line for parents/carers and players to express their views, in line with codes of conduct
- ▶ Communicating club news and policies to the parents/carers and players as required by the Team Manager
- ▶ Provide information and feed back to Team Manager, parents/carers and players
- ▶ Assist Team Manager with organising volunteering for fundraising and annual events
- ▶ Attend committee meetings along with the Team Manager if they wish to or to deputise for the Team Manager if requested, if they are unable to attend.
- ▶ Be a good role model
- ▶ Encourage good team spirit
- ▶ Collect subs and record in the provided format
- ▶ Collate Kit orders at the start and end of the season
- ▶ Ensure membership and medical forms are completed by the whole team by the end of September

Welfare Lead Angela Colley, assistant Pete Evans and Jamie Sayer.

Any concerns regarding conduct and behaviour. First step would be to discuss this with your main coach and if advice is required please contact Angela Colley or one of the assistances.

Finances Treasurer – Janet Snookes

Each month, please complete the pre-populated team finance sheet, issued by the club and has been approved by the committee. This will need to be emailed monthly to Janet Snookes janetsnookes01@gmail.com

This form will record subs that are collected at matches (£2 for home and away matches), along with expenses paid i.e. ref fees, entry fees for competitions, or extra astro bookings.

On our website – we will have a parent helper section, where this form will be stored.



You can keep the money safe, so when the coach requires ref fees etc you will be able to hand this over. At the end of the season, if you have any money left you can arrange an end of season party which needs to be discussed with all the players and parents.

An end of season Awards Ceremony will be held by the whole club at Bideford College where medals/trophies will be issued.

Membership - Linda Dark

Our membership forms are updated at the AGM, once ratified all players will need to complete a registration form and medical form by **30th September**. Some are paid by BACs/cheques/cash, please can you check with your coaches to ensure that ALL your players have now paid and completed their registration forms. Without the membership forms we are unable to put them onto the system and therefore **they will not be registered so unable to play matches**.

Communication channels

We would like to have a parent's helper whats app group so we have a central place to keep communications open.

Most groups also have spond.

Procurement - Gail Richards

At the end of the season, please ask the parents to return any kit to you if it no longer fits and then collate a list of the players and the kit they require for the next season and send that to the procurement officer. Also check with the coach to see if they require any equipment.

With the winter season fast approaching, can you please ask all your parents if any of their children would like a tracksuit, hoodie etc. A full list of our winter clothing can be found on our website <https://www.bidefordblues.co.uk/copy-of-club-clothing> and orders need to be sent to Gail Richards gailhearn@live.com **before 6th October**, if you wish to have this before Christmas.

Fundraising and Kitchen - Pat McKenzie

When teams are playing here on site, we would like parent helpers to support the kitchen on match days and tournaments. We normally host for top pitches and mini tournaments on the astro.

In the kitchen we use sum up and cash.

IF MATCHES ARE CANCELLED PLEASE LET THE WHATS APP GROUP KNOW SO WE NO NOT TO OPEN THE KITCHEN



Future meetings

Coaches meeting are held every 3 to 4 months. Committee meetings are bi monthly - so we would suggest that parents meet with committee member a couple weeks before the committee meeting so they can raise any issues which can be taken to committee meetings for discussion.

AOB

Please ensure top gate is open when leaving the premises, this can be training or match days

Each captain must now wear arm bands.

Information was shared about the upcoming Plymouth Argyle trip which is on the 26th October.

Thank you all for supporting the club as parent reps and we look forward to working with you all.

Please could the parent helpers check the list below and those in green can you ask those for their sizes and send to gailhearn@live.com so I can order the appropriate clothing.



Team	Coach	Helper	Parent Helper
Mini kickers	Pete Evans	Mike Thompson	
U8	James Corry/Kevin Sawyer	Emily Griffin	Mrs Sawyer
U9	Nathan Barker/Andrew Cawsey	Tom Gittings/Jonny	Jo Pickard
U10	Steve Merchant/ Paul Gumbley/Dan Woolf	Chris Sanders	Karen Hayler
U10 girls	Jason Woolaway		
U11 - Bidford	Tom Hawkes/David Dark		Chelle Crawford
U11 - Appledore	Gary Matthews/Steve Wells/Brett Butler		Sandi Heard
U12 girls	Uli/ Jason Woolaway	Andrew C	Jodie Ormrod
U12 boys	Phil Heard/Giles Wallwork/Steve Merchant	Peter Grantham	Giles Wallwork
U13	Neil Harris	Kally Batten/Rory Lynch	Claire Harris
U14 - Appledore	Chris Doodson	Michael Doodson	David Buck and Jason Sussex
U14 - Bidford	Paul Maynard/Simon Dark/Jason Ingham		Debs Maynard
U14 Girls	Mark Brett/ Jason Woolaway		Jodie Ormrod
U16	Jesse Gillett/Andrew Elston		Jesse Gillett
U16 Girls	Jamie Sayer/James Crump	Stafford Cawsey	

Clothing already issued clothing to order