



Bideford Blues AGM 17th July 19:00 at Sandymere

Agenda

The meeting is open to all members and parents not just current committee and coaches. Notification of this has been made via the club website.

Paul thanked everyone for a great season, not only the success of the tournament but our first awards evening this year. Paul extended this thanks to all the committee members with a special thank you to Neil Harris and Ollie Haste.

Present: Paul Maynard, Alan McKenzie, Janet Snookes, Pat McKenzie, Andy Labato, Pete Yarde, Linda Dark, Jamie Sayer, Gail Richards, Simon Dark

Apologies: Angela Colley, Stuart Corbett

Previous Minutes All parties agreed to be a true record.

Matters arising:

Reports:

Chair: Astro replacement update :- Paul, Pete, Andy and Alan have been meeting regularly and Paul thanked Andy for keeping everyone on the straight and narrow with regards to the legal aspects. We were hoping that the astro would be underway this summer but due to costs etc, the club is still working to get the best deal possible.

Treasurer:

ACCOUNTS WILL BE PROFESSIONALLY VERIFIED – Therefore the Profit and Loss is provisional

CURRENT A/C

Balance as at 30-6-23 = £36,124.26

Closing balance as at 30-6-24 = £42,583.85

THEREFORE CURRENT ACCOUNT IS SHOWING AN INCREASE OVER THE YEAR OF £6,459.59

Currently £34,441.89

SINK FUND

Balance as at 30-6-23 = £128,506.84

Closing balance as at 30-6-24 = £170,238.08

Currently = £170,413.91



BUILDING SINK FUND – NEW ACCOUNT SECOND YEAR

Transferred from current account £8,000.00 ON 1/6/23

Closing balance as at 30-6-24 = £8,099.52

Currently £8,107.89

PETTY CASH

Closing balance as at 30-6-24 = £0.00

Currently £306.00

For our sporting facility we have been very fortunate again this financial year to receive the following Grants and are extremely grateful to the relevant Councils.

Bideford Bridge Trust = £10,000.00

Bideford Bridge Trust = £20,000.00

Northam Town Council = £1,000.00

All the above were granted towards our Astro Repair and transferred to the Sink Fund

Northam Town Council £750.00 – towards our running costs

Sincere thanks to those who were involved in applying for these Grants.

Football Foundation - £9,834.00 received previous year in respect of the third year Grant for Pitch Maintenance. We had spent £7,247.18. This left a balance of £2,586.82 carried forward at the end of last year. In this current year we have spent a further £1,490.10 – as yet to be agreed with the Football Foundation. This would leave a balance of £1,096.72 included in our Current Account.

SUMMARY OF MAJOR INCOME

FUNDRAISING EVENTS –

Jamie organized two trips to Plymouth Argyle – first one on 4th. November, 2023 - and the second one on 1st April, 2024 – both were highly successful and enjoyed by all those who attended.

PROCUREMENT –

Again we cannot thank the individuals/companies enough for their donations this year as the constraints on everyone is still ongoing.



SUMMER TOURNAMENT –

We were all so pleased to be able to hold the Tournament this year. It was fabulous to see so many children enjoying their football. I know it was an exceptionally busy three days (including all the set-up on Friday) and previously to this by Alan and Pete with regards to the marking of the pitches and Pete with the organization of the games etc. –

To Jamie for organizing the referees.

To Pat and Gail for all their efforts in obtaining so many fantastic prizes for the Tombola and vouchers – they were all amazing.

To Helen for helping Pete on the day with collating the results.

To Pat and her helpers in the Kitchen.

To Karen and her helpers in the Barbeque.

To Linda and her helpers on the Sweet counter.

To all the helpers on the Tombola and Vouchers.

To Tony Picillo who was our First Aid contact and did an amazing job.

Sincere thanks to everyone who helped pull this together and that includes a lot of family members!!!

A special thank you to the young referees – you all did a fantastic job.

Sincere thanks to Dave & Lindsey for their donation and continued support even though they have moved away.

SUMMARY OF MAJOR EXPENDITURE

The major expenditure is in our **FIXED ASSETS**

Floodlight Replacement £647.90 – Accountant will confirm whether this should be under a different category

Southern Alarm Upgrade to our Security Cameras £2,463.00

Elsewhere in the Accounts:-

We replaced the T.V. in the Clubhouse at a cost of £329.00.

Floodlight at the end of the Building £90.00

Security Light outside kitchen £70.00



Repair to light in container and add sockets in the kitchen £185.00

FUNDRAISING EVENTS

This is mainly for Tournament expenses.

There are also payments to Plymouth Argyle for the two organized trips and Street's Coachways for the transport on those two days.

Major thanks to Alan for all his hard work with the Pitches and Astro.

Thanks to everyone for their contributions towards the success of Bideford Blues & Appledore Junior F.C. & their help & support throughout this year.

Secretary: The club continues to provide football for significant numbers of children. The girls' groups in particular have seen ever-increasing numbers and we plan to start a girls' under 10 group for the coming season. It's great to see the enjoyment and progression of do many youngsters at training and at matches. The clubs under 12s won both the League and Cup in their age group.

In terms of managing and progressing the club, as well as running 15 teams the committee is working on four main fronts – 1. repairing the Astro FA testing has deemed it fit for training but not for matches (awaiting quotes), 2. replacing the Astro (4 companies asked to quote, 3 responses to date), 3. Incorporation and 4. Club Development involving an initial self-assessment process based on an FA programme. On all these fronts we are working with outside bodies to ensure we get the best value whilst mitigating risk and meet all legal and financial requirements.

Alongside this the club is looking to move from a Trust to becoming Incorporated – more on that in the proposals to come later in the meeting.

All of the above puts a strain on the club's finances. If anyone can help, say with grants, please let a committee member know.

Membership:report for 2023/24 season.

We finished the year with 272 paid up members, a small increase from last season. 216 boys and 56 girls. We lost several members when teams folded/reorganised but girls especially seem to be increasing well in numbers.

Constitution/club structure Proposals: -

The club is currently an unincorporated body, a members' club under trusteeship. Following legal advice, the proposal is that the club becomes incorporated as a company limited by guarantee and with registered CASC (Community Amateur Sports Club) status.



Reasons for the proposal:

- To protect the facility
- To protect the Trustees from risk of personal liability
- Succession Planning has long been an issue at the club: this would improve better paths for succession and improve long term sustainability. Incorporation would mean the club having directors rather than Trustees.
- To allow more grant and borrowing opportunities particularly in relation to astro and clubhouse refurbishments. Our current structure does not allow access to some funding routes.

Pete Evans felt that this would give us more clarity and some of our grant applications have not been accepted due to our legal aspect. We would need clarity around the membership status. Pete approached Edward Jones a while ago and they might be interested in the legal side of things but not the accounts. Pat asked how would this affect the committee. Currently we have 3 trustees who sit above the general committee. The new constitution would ensure more protection to the club and our assets and the committee members would be directors if voted on. Simon asked if we are a limited company if we made a profit at the end of the year would we have to pay tax. AL answered no, and we probably would not make enough profit but we are on the borderline. VAT issue was discussed and the conclusion around the table under VAT registration which would be held for 10 years the club did not want to accept.

The committee then voted and the majority agreed to move forward on this. This process could take several months to put this in place and hopefully by our next AGM the process will be in place. **Andy would you mind checking the above section for accuracy and amend accordingly**

Other proposals for discussion: match fees, increase or not? (ref fees have increased), record keeping of match fees, how match fees may be used.

All members voted that each coach should have a minimum of one parent helper that will come to committee members so they can feedback to coach and other parents.

All match fees should be recorded next season and submitted to the Treasurer by each coach. This will be presented at next years AGM so we have auditable records.

Next year ref fees have increased, from next season refs fees will be:-

U11s & U12s = £25

U13s & U14s = £30

U15s and U16s = £35

Pete to send me some notes

Match fees will be explored by Simon for the U8s - £10s.



Match fees will be £2.00 home and away from U11's – U16s.

Election of Officers:

- Chair: Paul Maynard
- Vice Chair: Alan McKenzie
- Treasurer: Janet Snookes
- Secretary: Pete Evans
- Welfare officer(s) : Angela Colley supported by Jamie Sayer but Angela will be stepping down next year
- Membership Secretary: Linda Dark
- Note that our constitution says that no single person should hold more than two of the above posts

Appointment of additional Officers (can be appointed rather than elected): Note that some of these are optional, depending on volunteers.

<ul style="list-style-type: none">• Respect coordinator: General committee• Girls' football coordinator: Simon Dark• Astro hire: Simon Dark (youth) & Stuart Corbett (adults)• Hiring of grass pitches: Simon Dark & Stuart Corbett• Website: Paul Maynard• General communications – Facebook and e-mails: Simon Dark• CRB Officer: Dave Prouse• Ground/maintenance: Alan McKenzie• Procurement: Gail Richards for 1 year and to find a replacement this season• Minute Secretary: Gail Richards	<ul style="list-style-type: none">• Tournament Director: Paul Maynard• Fund raising: Pat McKenzie• Volunteer coordinator: All coaches to seek a minimum of 1 volunteer from their groups• Assistant Secretary: Jamie Sayer• Coach coordinator(s): Simon Dark• Coaching development officer: Simon Dark• Park Utd rep to committee: Pete Yarde• Sandymere Blues FC rep to committee: Stuart Corbett• Player recruitment: Simon Dark• Trips officer: Jamie Sayer
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A big thank you was given to Pete Yarde for his commitment over the last 20 years. When he first started his role astro hire income was £3K this year £20,650. This is credit to the hard work and dedication provided by Pete.

All roles will be advertised this year, so we can start to succession plan.

Date of meeting for new committee: 6.45 p.m 9th September 2024